

**COOPER SCAIFE ARCHITECTS
COMPANY PROFILE**



COVER IMAGE: New Library & Associated Alterations
Good Shepherd College Primary Campus, Hamilton 2010

www.cooperscaife.com



Middle Years Positive Education Centre
Hamilton & Alexandra College, Hamilton, Victoria. 2014

*Cooper Scaife Architects pursue design excellence
as a regional Victorian practice.*

INTRODUCTION

Cooper Scaife Architects pursue design excellence as a regional Victorian practice.

The firm is led by Daniel Cooper and Bianca Scaife and is supported by a dedicated team of professional staff who bring a broad range of skills to every project. Since its establishment in 2003 the range and scale of work undertaken by CSA has grown to include commercial, municipal, education and health facilities as well as new houses and alterations to existing homes.

CSA is based in Hamilton and provides services to the whole south west region of Victoria.

The average cost variation across all our projects is only 3.5%

New Library & Associated Alterations

Good Shepherd College Primary Campus, Hamilton 2010



CHOOSING THE RIGHT ARCHITECT

Why should you choose CSA?

All architects are not the same, so it is important that you choose one who can meet your needs and expectations. If you are considering an architect there are some important questions you should ask, to make sure you are not just getting the cheapest service but that you are getting the **best value** for money:

How will you manage the project costs?

CSA understand that a building project is a big investment for our clients, whether they are individuals or large companies. That is why we have a system in place on every project to **monitor costs** at each stage, ensuring that the end result is on budget.

The first step is getting a cost estimate at the earliest possible stage of the project and using this as a tool to help our clients make informed decisions during the design process. The second step is producing thorough and comprehensive documentation that will **minimise variations** during construction. This is something we have a proven track record of delivering. The third step is monitoring costs carefully during construction.

CSA provide regular, detailed updates and work closely with the builder to offer our clients savings where possible to offset any unforeseen cost increases. Our comprehensive services eliminate the need to pay a separate project manager and **keep our clients in control** of the project budget from start to finish.

*Our past performance speaks for itself: while variations of 15-20% are common in the building industry, the **average cost variation** between the initial 'sketch design' estimate and the final cost of construction across all our projects is **only 3.5%**.*

Middle Years Positive Education Centre
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You will get a building that is completely unique and fully customised to suit your needs.

CHOOSING THE RIGHT ARCHITECT

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Will I get a design that meets my needs?

CSA will listen carefully to your brief and design a solution that responds to the specific requirements of your project. You will get a building that is **completely unique**, fully customised to suit your needs and **optimises the potential** of your site.

Our considerable experience across a breadth of projects gives us a great knowledge base upon which to draw on. We have worked on a wide range of building types, from medical clinics to schools, hotels, offices, houses and showrooms. We would be pleased to provide specific examples of how our designs have satisfied our clients' needs. Our website also provides further illustrations of our diverse design solutions.

How will you control the quality of the project?

CSA design quality buildings that are made to last. We have developed a **unique and proven specification system**, derived from the accumulated experience of all our built works. It is a system that is preferred by builders and clients alike as being reliable and easy to use.

When it comes to choosing materials we are **very discerning**, we research carefully and simply don't specify products that we don't believe will be durable. Clients also benefit from our **continuous involvement** through the construction stage of the project to check that our specifications are being followed. Finally, we have well established relationships with **local builders** who are familiar with our details and understand our high expectations of workmanship.

Multi-purpose Hall

Sacred Heart Primary School, Casterton. 2010

Our buildings dont rely on costly heating and cooling systems to stay comfortable.



CHOOSING THE RIGHT ARCHITECT

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Do you provide specialist environmentally sustainable design?

CSA specialise in **energy efficient** design. By utilising the latest material technologies and applying the principles of 'passive design' to suit the climate of southwest Victoria, we have achieved energy ratings in excess of **8 stars**.

In practical terms, that means our buildings don't rely on costly heating and cooling systems to stay comfortable. The testimonials on our website provide first-hand accounts from clients who have experienced these benefits.

How will my requirements be communicated?

CSA is a boutique practice with clearly defined roles for each staff member. We have a rigorous process for confirming our clients' brief and we check that it is satisfied at each stage of the design process. **The director** you meet at the beginning of the process **will design your project personally** and will remain your point of contact throughout the project.

During the documentation and contract administration stages a dedicated member of staff will be assigned to your project. To ensure continuity they will be closely supervised by the same director. This structure means that your project receives the attention of the **most senior architect** in the practice at **all stages** and your instructions will be carefully followed.

Offices of Grampians Investment Services
Gray Street, Hamilton, 2009



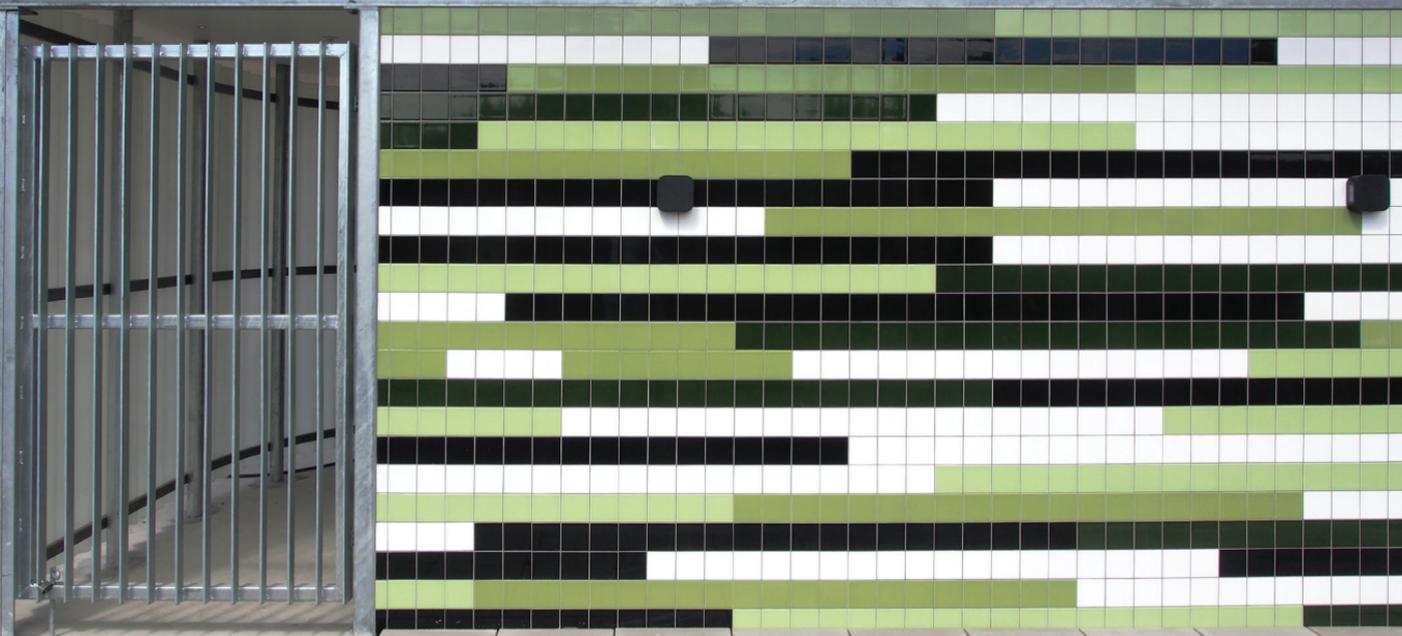
*We listen closely to our clients to identify their needs
and ensure we have clearly understood the brief.*

COMPANY PROFILE

CSA have a proven methodology for managing our projects that ensures our clients receive the best possible service. Below are some of the key aspects of our unique approach:

- Before we begin to design, we listen closely to our clients to identify their needs and ensure we have clearly understood the brief. We consult with all key stakeholders and can facilitate workshops with the relevant user groups so that a wide range of ideas are gathered. We then formulate this into a detailed brief, with further input from the executive or steering committee who is appointed to manage the project.
- We recognise that the brief is something that continues to evolve and on large, complex projects it often needs to be considered in a number of stages. To accommodate this we foster close working relationships with our clients so that they continue to have input throughout the process of design and documentation and they are fully informed of the decisions being made.
- CSA take our clients' feedback seriously. We allow for a number of revisions to our initial designs to ensure that our clients are fully satisfied with the solution proposed before we move into the detailed documentation stage.
- Our cost management starts at the sketch design stage, with a proven method of obtaining estimates that is tailored according to the type and size of the project. This provides great security to our clients and ensures they don't waste time or money documenting a project that is beyond their budget.

*We provide detailed, thorough documentation.
This greatly reduces the chance of costly variations.*



New Public Toilet Block
Heywood, 2013

COMPANY PROFILE

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- We provide detailed, thorough documentation. This gives our clients confidence that the tender process is both fair and competitive and greatly reduces the chance of costly variations or disputes on site. It also produces the best built results, because the design is fully resolved before construction starts rather than trying to solve design problems 'on the run'.
- CSA has well established relationships with a broad range of specialist consultants, both local and metropolitan-based. We work closely with our consultants at all stages of the project to achieve the most innovative and cost-effective solutions for our clients.
- We use the latest release CAD software to model our projects in detail and have reliable CAD systems in place to produce clear and accurate drawings. This also allows us to share our drawings efficiently with all consultants involved in the project.
- CSA implement a system of continuous improvement across the practice. Each project is regularly reviewed by the directors to ensure procedures are being followed and to identify potential issues before they become problems. Because every project is unique, we make sure that the specific solutions developed for one project are incorporated into our office systems so that we can draw on them for subsequent projects. Over the lifetime of the practice, this had developed into an invaluable body of knowledge and experience.
- We place a high value on our collaborative relationships with local builders in the region. By building on these relationships, we are able to obtain input from builders early in the design process to help achieve the most cost-effective solutions for our clients.

Middle Years Positive Education Centre
Hamilton & Alexandra College, Hamilton, Victoria. 2014

***We offer different levels of service to
allow our clients to tailor our involvement.***

SERVICES

CSA provide a full range of architectural services, including:

- master planning
- feasibility studies
- sketch design
- design development
- planning approval
- contract documentation
- tenders
- contract administration.

On simpler commercial projects we also offer two different levels of service to allow our clients to tailor our involvement to suit their needs. In the case of more complex commercial, institutional or public projects we provide full architectural services, where the client benefits from our expertise at all stages of the project and we manage all aspects of the project delivery on their behalf. Our services are described in greater detail on our website.

Hamilton Medical Group Clinic Redevelopment - Stages 1 & 2
Hamilton, 2012 (Stage 1) & 2013 (Stage 2)

*The collaborative culture of our workplace encourages
a creative environment where the best ideas emerge.*

PERSONNEL

With a broad industry background, the directors of CSA bring a wealth of experience to each project. In addition to the directors, our accomplished team of staff bring together a diverse range of skills covering all aspects of architectural services. The collaborative culture of our workplace encourages a creative environment where the best ideas emerge.

Daniel Cooper - Director

Bachelor of Architecture (Hons), RMIT.

Member of the Australian Institute of Architects

Daniel's career has included working for leading architectural practices in Melbourne, Hong Kong and The Netherlands. His experience spans all scales of architecture from the World Trade Centre in Amsterdam, to high end residential projects and institutional buildings. Daniel has a strong interest in design, from the big picture concept down to the fine resolution of construction details. He is passionate about developing an authentic local architecture that is strongly connected to the southwest region.

Bianca Scaife - Director

Bachelor of Architecture (Hons), RMIT.

Member of the Australian Institute of Architects

Bianca has worked for a number of reputable offices in Melbourne and The Netherlands prior to forming CSA in 2003. She has worked on all scales of building from private residential projects and a variety of commercial buildings, to complex university projects, a 57,000sqm office campus for Cisco Systems and the iconic Federation Square project in Melbourne. She has a particular interest in education design and enjoys the challenges of working on complex institutional projects.

New Library & Associated Alterations

Good Shepherd College Primary Campus, Hamilton 2010



REFERENCES & TESTIMONIALS

Below are a few testimonials from some of our past clients:

“Cooper Scaife Architects were very professional at every stage of our project. It is a pleasure to deal with people who are so good at what they do.”

Richard Mann.

“Cooper Scaife Architects had a great commitment to the project and worked effectively with the builder, to ensure that it came in on time and on budget. After being involved with many building works within schools over the years, these are words I love to hear.”

**Darren Stanbury, Principal,
Sacred Heart Primary School, Casterton.**

“Having proceeded with a vast multitude of complex buildings over the past decade, I have been entirely satisfied with and grateful for the work of Cooper Scaife Architects. They are meticulous to detail, highly proactive, communicative, consultative and very innovative. Our new Middle Years Positive Education Centre has exceeded our expectations in every way.”

**Bruce Simons, Principal,
The Hamilton & Alexandra College.**

A range of client testimonials are also available to view on our website.

‘CSA had a great commitment to the project ensuring that it came in on time and on budget’

Darren Stanbury, Principal, Sacred Heart Primary School, Casterton.

Professional Memberships, Registrations & Insurances

- Cooper Scaife Architects is a registered architectural company in Victoria.
ARBV Registration no: C51020
ABN: 92123739882
- CSA and its staff are A+ members of The Australian Institute of Architects.
- The directors are also members of Architeam Cooperative.

The company holds the following current insurance policies:

- Professional Indemnity Insurance.
- Public Liability Insurance.
- Workcover Insurance.

Awards:

- CSA received a commendation in the 2011 Architeam Awards for the Good Shepherd Primary School project.

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Hamilton & Alexandra College, Hamilton, Victoria. 2014



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